

Bedford County Public Service Authority

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MEMORANDUM

To: PSA Board of Directors
From: Brian Key – Executive Director
Date: November 15, 2011
Re: Notice of Board Meeting and Agenda

A regularly scheduled meeting of the Board of Directors of the Bedford County Public Service Authority will be held on **Tuesday, November 15, 2011 at 7:00 p.m.** in the **Board Meeting Room** of the PSA located in the **Annex** building at **1723 Falling Creek Road in Bedford County**. The following Agenda is proposed for discussion:

1. Call to Order
2. Review of Agenda
3. Public Comments
4. Approval of Minutes: October 18, 2011 – Regular Board Meeting
5. Financial Report: Presented by Jill Underwood
 - a. Financial Statements through month end October 2011
6. Director's Report: Presented by Brian Key
 - a. Project Activity Reports
 - b. Customer Service Statistical Summary
 - i. Review of new services being offered
 - c. Resolution 201111-01: Legal Counsel Conflict Release
 - d. Review of Water and Sewer Committee Meeting – October 28, 2011
 - e. Camp24 Property – Letter dated November 4, 2011.
7. Other business not covered on the above agenda
8. Motion to Adjourn